## Complaints Form





Section One (to be completed by the participant)	
Complainant's name	
Address	
Phone	
Nature of complaint	
Signature of Complainant	Date of Complaint
	dd/mm/yyyy
Attachments	,,,,,
	Acknowledgment sent
<b>Section Two</b> (To be completed by a STUFFit Student Enterprises representative if the outcome is reached)	
Signature of Representative	Date
	dd/mm/n n n n
	dd/mm/yyyy
Position	
<b>Section Three</b> (to be completed by a representative of arbitrating body if the complaint is taken to this level)	
	Date
Signature of Arbitrating Body Representative	
	dd/mm/yyyy
Position	

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Should the issue take more than sixty (60) calendar days to resolve, STUFFit Student Enterprises will inform the complainant in writing, including reasons why more than 60 calendar days are required, and will regularly update the complainant on the progress of the matter in the space below.

Once completed, please send this form to <a href="mailto:stuffitfilmfestival@gmail.com">stuffitfilmfestival@gmail.com</a>